



Winter Ecocamp 2023 Family Guide

Registration & Camper Fees

- Winter Ecocamp registration is open to campers between the ages of 11-13 years old.
- Campers will need to bring a packed lunch and an optional snack for the afternoon.
- Register online at <https://glenhelenecocamp.campbrainregistration.com>
- Deposits for Winter Ecocamp (\$50) are non-refundable and due at time of registration for each camp reservation.
- Camp fees are due in full (\$250) by December 18, 2023 for all camps.
- We accept checks, cash, VISA, MasterCard and Discover.
 - Checks should be made payable to Glen Helen Outdoor Education Center.
 - Credit card charges will appear on your statement as “Glen Helen Association.”

Cancellations

- **If your child is unable to attend, please notify us as soon as possible.**
- If a camper's attendance must be canceled the remaining balance after deposit will be refunded to those who notify us in writing at least 14 days prior to the Monday of the camp session. No refunds will be made to those who cancel after this date.
- If Glen Helen Outdoor Education Center cancels a camp for any reason all camp fees will be refunded in full, included deposit fees. The full fee will also be refunded if the camper or other member of the household has tested positive and is being treated for COVID-19. A dated memo from a doctor is required if the camper is unable to attend for this reason.

Winter Ecoamp Schedule

- Wednesday, December 27 - Friday, December 29, 2023
- Programming each day will occur between 10:00 am - 4:00 pm.
- Camper drop off is between 9:45 - 10:00 am.
Camper pick up is between 4:00 - 4:15 pm.
- **All parents/guardians will need to present a PHOTO ID in order to sign out their camper(s) at departure.** Please fill out the 'Glen Helen Ecocamp Release' form if a non-guardian will be picking up your child. For your child's safety, campers will only be released to approved adults on the list with Photo ID!

Special Pick-up Arrangements

- If someone other than a parent/guardian will be picking up a camper, we must have a signed 'Glen Helen Ecocamp Release' form for that individual, and ***they must present a PHOTO ID in order to sign out your child!***
- Please notify staff at check-in if your camper(s) will be picked up early from camp for any reason.

Health

- We must have a completed and signed Health Information Form for each child.
- We recommend, but do not require, that your child be examined by her or his physician before attending Ecocamp.

Medications

- If your child is coming with any medication, vitamin or supplement, the Medication Administration Form must be completed in full.
- ***A physician's signature is required for any prescription medications and/or non-prescription medications that are to be administered at a different dosage or schedule than listed on the prescription bottle or recommended by the drug manufacturer.***
- Medications must be in their original containers with the child's name, dosage and schedule listed.
- Bring medications in a clear zip lock bag clearly labeled with your child's name and camp.
- Medication Administration Form can be found as an attachment to the registration confirmation email or on our website.

Medical Assistance

- All OEC Staff are certified in First Aid, CPR, and Epi-pen administration.
- In the event of sickness or injury, parents and guardians will be notified as soon as possible.
- The Miami Township Fire-Rescue squad is located within minutes of Glen Helen Outdoor Education Center. There are numerous doctors, urgent care centers and emergency rooms in the area as well.
- There is no refund in the event of a child's departure from camp due to illness or injury.
 - It is our policy that campers will be sent home if they have a fever over 101°F.

Promotional Photos and Videos

- Glen Helen staff may take photos and/or videos of campers participating in camp activities for the purposes of marketing in print, electronically, or on the Internet. Campers will not be identified by name without further authorization from a parent/guardian. By signing the 'Glen Helen Ecocamp Release' form you give Glen Helen Ecology Institute permission to publish in print, electronic, or video format the likeness or image of your child.